

Special Absence Request

Under special circumstances, absence request may be arranged so that the students do not suffer the full academic penalty for an unexcused absence. **These absences must be arranged at least two weeks in advance** and have assignments received from teachers. These assignments will be due upon the return to school. While provisions may be made for these absences, it is the position of NRCS that the use of school time for such absences be strongly discouraged because of the potential disruptive and harmful effects of absences to the educational process.

We feel this absence request is necessary for our child and hereby authorize NRCS to provide an alternate educational plan during the dates indicated below. Any assignments given before this trip is due as the agreement states on the back. We understand that our child is responsible for all class work missed during this absence.

Parent's Signature _____

Date _____

Student's Name _____ has requested
absence from school on the following dates _____ to travel to
_____ for the purpose of
_____.

Authorized approval by _____

When this is handed in to the office the secretary will make a copy and return it to the student prior to the arranged absence.

Teacher 1

Signature _____

Teacher 2

Signature _____

Teacher 3

Signature _____

Teacher 4

Signature _____

Teacher 5

Signature _____

Homework Assignments

Teacher's Signature _____